

Frequently Asked Questions (Undergraduate/ Graduate Advising)

Who is my advisor?

Please contact Central Advising to find your advisor.
advisinghelp@aum.edu or (334) 244-3969

How do I schedule a meeting with my advisor?

Log in to your My AUM (my.aum.edu) account, and on the left hand side under the Launchpad is a link called "Advisortrac". Click on that link and it will direct you to the scheduling system.

How often should I see my advisor?

Students are required to meet with their advisor before they can register for courses. Advising for the Spring semester begins around September, while advising for the Summer and Fall semesters begins around February. It is important for students to schedule an appointment with their advisor before the registration period begins so that they are prepared to register as soon as it opens.

How do I know it is time for advising?

You will be informed via email that advising has begun. Therefore, it is extremely important that you check your AUM email daily for current notices.

How many courses do I need to take each semester to be considered Full Time?

Undergraduate students must enroll in 12 credit hours to be considered full-time.

Graduate students must enroll in 6 credit hours to be considered full-time. These courses can include two half-term courses, not just two full-term courses.

How do I receive my PIN?

After meeting with your advisor, your PIN can be found in Degree Works under the PLAN tab at the top.

How can I obtain a Grade Forgiveness (Undergraduates Only)?

All currently enrolled, regularly admitted undergraduate students may delete a maximum of three course grades of "D", "F", or "FA" associated with their undergraduate degree program from the computation of their cumulative GPA. See your advisor to complete the necessary paperwork.

When should I use a Repeat to Replace?

Usually it is better to do a repeat to replace for a course that is mandatory for your degree plan. The system should compute these automatically after you have successfully passed the course. Please check your Degree Works regularly.

How and where do I apply for an internship?

Start by speaking with Dr. Christine Harrington, Associate Dean in the College of Business. You will also need to consult with the Department Head of your major.